

# Just Enough Project Management Indispensable

Just Enough Project Management: The Indispensable Four-step Process for Managing Any Project, Better, Faster, Cheaper  
CIO The Business Savvy Project Manager  
DK Essential Managers: Project Management  
Practical Ways to Manage Yourself  
CIO US Black Engineer & IT CIO  
CIO CIO DK Essential Managers: Project Management  
Yearbook of Experts, Authorities and Spoke  
Successful Project Management  
Academy of Management Annual Meeting  
Forbes PMP Certification For Dummies  
Handbook of Project Management  
Project Management Case Studies  
Maynard's Industrial and Systems Engineering Handbook, Sixth Edition  
Matrix Management Systems Handbook  
Curtis R. Cook Gary R. Heerkens Peter Hobbs Johanna Rothman DK Mitchell P. Davis Milton D. Rosenau Academy of Management  
Bertie Charles Forbes Peter Nathan Colin Dobie Harold Kerzner Bopaya Bidanda David I. Cleland

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practical proven techniques for managing today's smaller more mission critical projects managers who can bring projects in on time under budget and within specs are among the most valuable and marketable in today's project driven environment just enough project management written by globally renowned project management authority curtis r cook is a quick hitting no nonsense pocket guide on how to successfully handle projects of any size in any environment this versatile book's one of a kind customizable templates free managers from the time consuming process of having to reinvent basic techniques and methods from one project to the next valuable for projects of every size but especially helpful for today's newer breed of tighter more focused projects just enough project management will help project

managers achieve greater bottom line performance dramatically improved team morale long term competitive advantage

valuable business skills from a leading project management expert to make the leap from average to superior you must develop the skills to manage each project like a small business the business savvy project manager thoroughly explains key concepts principles and tools for project managers to provide organizations with superior return on investment and top performance from portfolio management and strategic alignment to calculation of economic metrics and effective use of both financial and nonfinancial criteria in project proposals it gives you the business savvy for top level performance and certain career success

manage your workload delegate effectively motivate your staff and get the job done with essential managers project management an update of one of the most popular essential managers titles this book will carry the same livery on the jacket but will have new text and a completely modern updated design peter hobbs is a staff development trainer specializing in project management

you can become an excellent manager when you manage yourself first if you re like most managers you ve never seen management excellence you are not alone modern management requires we first manage ourselves and that might be the most challenging part of management based on research and backed up by personal stories you ll see how you can manage yourself through questions stories and proven options learn how you can move from expert to coach recognize and avoid micromanagement support the people doing the work to solve more of their problems make time to think so you can be your best self trust the people you lead and serve and much more with its question and myth each chapter offers you options to rethink how you manage yourself become a modern manager learn to manage yourself so you and the people you lead and serve can deliver the results everyone needs

cio magazine launched in 1987 provides business technology leaders with award winning analysis and insight on information technology trends and a keen understanding of it s role in achieving business goals

whether you are taking your first steps in project management or looking to brush up your skills to be a more effective manager this practical guide is the perfect business companion project management is systematically divided into theoretical and practical knowledge start your journey by going over what is a project its different elements and how to set up a project learn practical management skills such as delegation communication and evaluation all this is

supported with statistics brief case studies and colorful graphics and charts that make learning even more interesting this indispensable volume is part of dk's essential managers series that offers the know how you need to be a more effective manager and hone your management style in a slim portable format project management gives you a practical how to approach with step by step instructions tips checklists and ask yourself features that show you how to focus your energy manage change and make an impact

the purpose of the yearbook of experts is to provide bona fide interview sources to working members of the news media page 2

the fourth edition of this internationally bestseller details the quick and easy way to master the basics of project management using a lively conversational style project management gurus mickey rosenau and gregory githens equip readers with fundamental principles and tested in the trenches techniques for managing projects in any type of organization they arm readers with easy to use tools for resolving any technical mechanical or personnel problem that may arise over the course of a project and break project management down into twenty two chronological steps extensively revised and updated this fourth edition examines the role of integration in project planning risk and issues management virtual teams new theories project management offices and more successful project management fourth edition is an ideal primer for students and an indispensable quick reference for experienced professionals

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the know how people need to pass the project management professional pmp exam the world's most recognized professional project management credential quick assessment questions at the beginning and prep tests at the end of each chapter enhance the reader's understanding of the material shows how to spot trick questions designed to challenge critical thinking skills explains how to interpret questions and offers tips for budgeting valuable test taking time cd rom contains practice exams hundreds of sample questions timed and untimed versions of the test and the ability to save test results to measure progress pmp and project management professional are registered marks of the project management institute inc

the practical approach that colin dobie prescribes is as applicable to the experienced project manager as it is anyone entering the field ernest j nielsen brigham young university usa a no nonsense approach to project management

essential reading for all project managers and project team members peter dechaineux inaugural chairman australian institute of project management australia excellent coverage of all the material required in easy to follow steps it places activities in logical context essential reading for china s many project managers professor yuan chairman asia pacific federation of project management colin dobie has very comprehensively detailed out the intricacies needed to manage projects well done adesh jain president pm guru inc and president ipma whether you are creating a new product or building a power station you need to know how to manage the myriad elements in a project to ensure it is completed on time on budget and to a high standard a handbook of project management is a practical and comprehensive guide for project managers working on small and large projects in any field colin dobie systematically maps the four phases in the project lifecycle initiation planning implementation and finalisation he outlines the processes and techniques of the nine functions of project management and how they are applied during the project lifecycle he also explains what a project manager is expected to deliver and the roles of team leaders and team members drawing on international standards and bodies of knowledge as well as colin dobie s extensive industry and training experience in several countries a handbook of project management is an indispensable guide for anyone who wants to develop their skills in project management it is extensively illustrated with examples templates exercises and checklists making it valuable resource for experienced project managers

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